

**IDAHO CONTRACTORS BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 8/11/2020**

**BOARD MEMBERS PRESENT:** Michael Arrington - Chair  
Todd B Webb  
Justin (Jessee) Rosin

**BOARD MEMBERS ABSENT:** Rodney Underhill  
David S Shurtleff

**DIVISION STAFF:** Dawn Hall, Section Chief  
MiChell Bird, Section Chief  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Eric Nelson, Board Prosecutor  
Kim Aksamit, Board Specialist  
Allegra Earl, Board Specialist

The meeting was called to order at 10:00 AM MDT by Mr. Arrington.

**APPROVAL OF MINUTES**

Mr. Webb made a motion to approve the minutes of 7/21/2020. It was seconded by Mr. Rosin. Motion carried.

Ms. Peel gave the investigative report, which is linked above.

**FOR BOARD DETERMINATION**

Mr. Webb made a motion to close case numbers CON-2018-242; CON-2019-116; CON-2019-300; CON-2020-123; CON-2020-126; CON-2020-131; and CON-2020-143. It was seconded by Mr. Rosin. Motion carried.

**EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or

registration. It was seconded by Mr. Rosin. The vote was: Mr. Arrington, aye; Mr. Webb, aye; and Mr. Rosin, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

## **DISCIPLINE**

Mr. Webb made a motion to close case number CON-2020-70 with an advisory letter. It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to close case numbers CON-2020-74 and CON-2020-97. It was seconded by Mr. Rosin. Motion carried.

Mr. Nelson presented Stipulation and Consent Orders in case numbers CON-2020-44 and CON-2020-59. Mr. Webb made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

## **FINAL ORDER**

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2020-31, CON-2020-32, CON-2020-33, and CON-2020-38. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to rescind the complaint and Board orders, and to accept the proposed order and allow the Board chair to sign on behalf of the Board in case CON-2019-134. It was seconded by Mr. Rosin. Motion carried.

## **PAYMENT PROPOSAL**

Ms. Peel presented payment proposal for CON-2019-100. Mr. Webb made a motion to approve the payment proposal. It was seconded by Mr. Rosin. Motion carried.

Ms. Peel presented payment proposal for CON-2019-143. Mr. Webb made a motion to approve the payment proposal. It was seconded by Mr. Rosin. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$39,925.13 as of 7/31/2020.

## **DIVISION BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **BOARD BUSINESS**

### **EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Rosin. The vote was: Mr. Arrington, aye; Mr. Webb, aye; and Mr. Rosin, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

### **APPLICATIONS**

Mr. Webb made a motion to approve the following for licensure:

HOME MAINTENANCE & DESIGN LLC	RCE-55095
IDADREAM HOMES LLC	RCE-55312
QUALITY 1ST FLOORING LLC	RCE-55313
DCS CONSTRUCTION LLC	RCE-55332
MATADOR ROOFING LLC	RCE-55505
PHOENIX TILE LLC	RCE-55568
INMAN GREG P	RCT-55488
STEELE EARL WAYNE	RCT-51161
JD SOLUTIONS INC	RCE-54901

It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to table the following pending receipt of additional information:

901175225

It was seconded by Mr. Rosin. Motion carried.

**NEXT MEETING** was scheduled for September 15, 2020 at 10 AM MDT.

### **ADJOURNMENT**

Mr. Webb made a motion to adjourn the meeting at 11:50 AM MDT. It was seconded by Mr. Rosin. Motion carried.

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Michael Arrington, Chair